

# Guidance for Mosquito Control Districts on record keeping and reporting required under the Pesticide General Permit, Chapter 62-621.300(8), F.A.C.

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## Introduction

The pesticide generic permit (PGP) requires mosquito control districts and programs that are required to submit notices of intent (NOI) keep certain records at the address designated in the NOI for at least three years from the date the NOI was filed. Records of equipment maintenance and calibration are to be maintained by the contractors if the program or district uses contractors to perform the pesticide applications. This requirement should be written into any contract with such applicators.

Many of the records required in the PGP are already required by the Department of Agriculture and Consumer Services (FDACS) under Chapter 388, F.S. or Chapter 5E-13, F.A.C. for mosquito control activities. The table below lists which records now required under the PGP are already required to be kept under FDACS rules. If there is no FDACS rule citation, the record keeping requirement is a **NEW** requirement and MCDS will have to begin maintaining these records.

Some of the records FDACS currently requires only apply to aerial applications. If a record is required by the PGP, then the record now needs to be kept for both aerial and ground applications.

(Note: This document does not address the record keeping requirements for those districts and programs that also conduct aquatic weed control activities.)

## Records required under Chapter 62-621.300(8) for mosquito control programs that file NOIs.

<b>Record</b>	<b>Already required by FDACS</b>		<b>FDEP Rule Requirement</b>
	<b>All Ground applications and Aerial Larvaciding</b>	<b>Aerial Adulticiding</b>	
A copy of any written thirty day adverse incident reports identified in Part IV.C.3.(b) of 62-621.300(8)(e);			Document 62-621.300(8)(e), Part V.A.1
The rationale for any determination that a written report of an identified adverse incident is not required in accordance with Part IV.C.3.(a) of 62-621.300(8)(e);			Document 62-621.300(8)(e), Part V.A.2
A copy of any corrective action documentation.			Document 62-621.300(8)(e), Part V.A.3
A copy of the NOI submitted and correspondence specific to coverage under this permit, including coverage letter assigning permit tracking number;			Document Chapter 62-621.300(8)(e) Part V.B.1
A copy of this permit (either hard copy or electronic)			Part V.B.2

Surveillance methods used, dates of surveillance activities, and findings of surveillance	Surveillance Records- Chapter 5E-13.036; 5E-13.037 (2)(f)	Surveillance Records- Chapter 5E- 13.036; 5E- 13.037 (2)(f)	Document Chapter 62- 621.300(8)(e) Part V.B.3
Target pest(s)	Surveillance Records- Chapter 5E-13.036; 5E-13.037 (2)(f) (adulticides only)	Surveillance Records- Chapter 5E- 13.036; 5E- 13.037 (2)(f) (adulticides only)	Document Chapter 62- 621.300(8)(e) Part V.B.4
Pest density prior to pesticide application		Surveillance Records- Chapter 5E- 13.036; 5E- 13.037 (2)(f)	Document Chapter 62- 621.300(8)(e) Part V.B.5
If a contractor is used, company name and contact information for pesticide applicator (if applicable)			Document Chapter 62- 621.300(8)(e) Part V.B.6
Pesticide application date(s)	Pesticide use records - Chapter 5E-13.037 (2)(f); 5E-13.040 (8)	Pesticide use records -Chapter 5E-13.037 (2)(f); 5E-13.040 (8)	Document Chapter 62- 621.300(8)(e) Part V.B.7
Description of treatment area, including location and size (acres) of treatment area and identification of any waters, either by name or by location, to which the operator applied any pesticide(s)		Pesticide use records -Chapter 5E-13.037 (2)(f); 5E-13.040 (8)	Document Chapter 62- 621.300(8)(e) Part V.B.8
Name of each pesticide product used including the EPA pesticide registration number	Pesticide use records - Chapter 5E-13.037 (2)(f); 5E-13.040 (8)	Pesticide use records -Chapter 5E-13.037 (2)(f); 5E-13.040 (8)	Document Chapter 62- 621.300(8)(e) Part V.B.9
Quantity of pesticide applied (and specify if quantities are for the pesticide product as packaged or as formulated and applied)	Pesticide use records - Chapter 5E-13.037 (2)(f); 5E-13.040 (8)	Pesticide use records -Chapter 5E-13.037 (2)(f); 5E-13.040 (8)	Document Chapter 62- 621.300(8)(e) Part V.B.10
Concentration (%) of active ingredient in formulation	Pesticide use records - Chapter 5E-13.037 (2)(f); 5E-13.040 (8)	Pesticide use records -Chapter 5E-13.037 (2)(f); 5E-13.040 (8)	Document Chapter 62- 621.300(8)(e) Part V.B.11
For pesticide applications directly to waters, the effective concentration of active ingredient required for control			Document Chapter 62- 621.300(8)(e) Part V.B.12
Any unusual or unexpected effects identified in non-target organisms			Document Chapter 62- 621.300(8)(e) Part V.B.13

Documentation of equipment calibration		Equipment calibration records -Chapter 5E-13.037 (2)	Document Chapter 62-621.300(8)(e) Part V.B.14
A copy of the PDMP, including any modifications made to the PDMP during the term of this permit			Document Chapter 62-621.300(8)(e) Part V.B.15

## Documentation

The generic permit requires permittees to prepare all required records as soon as possible but no later than 14 days following completion of the associated activity. Operators are required to retain copies of these documents for a period of at least 3 years from the date their coverage under this permit expires or is terminated. These are to be kept at the address provided on the NOI.

Records of equipment maintenance and calibration are to be maintained only by the entity performing the pest application activity. If a contractor is used, they need to keep those records, but they must be available for inspection by FDEP or FDACS.

## Annual Reporting

The generic permit requires permittees that submit NOIs to provide annual reports of their activities under the permit. Mosquito control programs organized under Chapter 388 F.S., who submit annual reports to FDACS and permittees who submit annual reports and invoices to FWC **are exempt from this requirement.** FDEP will not require reports as long as annual reports are submitted to FDACS for mosquito control and FWC for aquatic weed control.